



# Hurricane Risk Assessment



## Client Information

### BUILDING OVERVIEW

Company Name \_\_\_\_\_

Site Address(es) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Facility Type (e.g., healthcare, industrial, commercial office) \_\_\_\_\_

### EMERGENCY CONTACTS

Primary Contact \_\_\_\_\_ Phone # \_\_\_\_\_

Email \_\_\_\_\_

Secondary Contact \_\_\_\_\_ Phone # \_\_\_\_\_

Email \_\_\_\_\_

### INSURANCE POLICY DETAILS

Insurance Broker \_\_\_\_\_ Phone Number \_\_\_\_\_

Insurance Carrier \_\_\_\_\_ Policy Number \_\_\_\_\_

Coverage Type \_\_\_\_\_

## Storm Exposure Evaluation

Is the site located within a FEMA-designated flood zone? ☐ Yes ☐ No

Has the site experienced storm-related damage in the past 10 years? ☐ Yes ☐ No

If yes, what kind? \_\_\_\_\_

Distance from coastline (if applicable) ☐ <5 Miles ☐ 5-20 Miles ☐ > 20 Miles

Rated hurricane building code compliance ☐ Yes ☐ No ☐ Unknown

# Risk Readiness Assessment

## ROOF CONDITION

Material \_\_\_\_\_ Age \_\_\_\_\_ Last Inspection Date \_\_\_\_\_

## SITE EMERGENCY PREPAREDNESS

1. Window and door reinforcement present? ☐ Yes ☐ No
2. Flood barriers or sandbags available onsite? ☐ Yes ☐ No
3. Blueprints and floor plans easily accessible? ☐ Yes ☐ No
4. Stormwater drainage checked and clear? ☐ Yes ☐ No
5. Large branches near structures trimmed or removed? ☐ Yes ☐ No
6. Are onsite generators and fuel available? ☐ Available ☐ Not Available ☐ Unknown

## OPERATIONAL PREPAREDNESS

7. Emergency response plan documented and shared with all staff? ☐ Yes ☐ No
8. Employee contact list updated within last 6 months? ☐ Yes ☐ No
9. Backup communications protocol in place? (e.g., call tree, SMS alerts) ☐ Yes ☐ No
10. Data backup system tested in the last 30 days? ☐ Yes ☐ No
11. Critical supplies and first aid kits stocked? ☐ Yes ☐ No
12. Photographs taken of key assets and building conditions? ☐ Yes ☐ No

## BUSINESS CONTINUITY PLANNING

13. Alternate work location or remote work plan? ☐ Yes ☐ No
14. Are cloud-based data storage and recovery systems in place? ☐ Yes ☐ No
15. Plan for notifying clients in the event of a disruption? ☐ Yes ☐ No
16. Vendor/supplier contact plan for post-storm recovery? ☐ Yes ☐ No
17. Are agreements established with disaster recovery service providers? ☐ Yes ☐ No
18. Insurance coverage reviewed within last 12 months? ☐ Yes ☐ No

**RISK READINESS SCORE** \_\_\_\_\_ / 18

Recommendations \_\_\_\_\_  
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